

## Assembling a State Leadership Team for STAR Implementation

An important step in planning for STAR implementation is building a state leadership team. The leadership team can:

- Develop a plan for STAR implementation;
- Coordinate STAR training and technical assistance events;
- Facilitate communication between local programs participating in STAR;
- Monitor STAR implementation in local programs to ensure progress;
- Connect STAR to other state initiatives related to reading, adult education, and teacher professional development;
- Encourage the use of evidence-based reading instruction in programs statewide; and
- Evaluate the impact of STAR on teachers, learners, and state and local programs.

### Identifying Leadership Qualities

Ask these questions when thinking about your state leadership team:

- Who can facilitate change at the state, program, and classroom levels?
- Who can help local programs implement evidence-based reading instruction?
- Who would be effective in increasing the number of programs using evidence-based reading instruction statewide?

### Identifying Prospective Team Members

Your state leadership team could include:

- The State Director of Adult Education or another representative from the state office.
- State professional development staff with responsibility for professional development in reading instruction.
- Local program administrators participating in STAR.
- Classroom teachers participating in STAR.

You could include state staff with responsibility for program evaluation, English as a Second Language, and services for people with learning disabilities. You could also include staff from professional development resource centers.

### Setting Out Roles and Responsibilities

The following chart identifies possible roles and responsibilities for key team members. You can divide up these roles and responsibilities any way you like, as long as all are covered.

State Leadership Team Member	Suggested Roles and Responsibilities
<b>State Director of Adult Education</b>	<ul style="list-style-type: none"> <li>● Serve as liaison to the NSTN</li> <li>● Develop and implement a plan to evaluate the impact of STAR</li> <li>● Manage the budget for STAR training and technical assistance and related costs</li> </ul>
<b>State Professional Developers</b>	<ul style="list-style-type: none"> <li>● Facilitate communication between local programs and STAR trainers</li> <li>● Coordinate logistics for STAR training sessions</li> <li>● Coordinate STAR technical assistance</li> <li>● Facilitate communication between STAR programs and teachers</li> </ul>
<b>STAR Program Administrators</b>	<ul style="list-style-type: none"> <li>● Collaborate with local program administrators to monitor STAR implementation</li> <li>● Represent the concerns and interests of administrators on the state leadership team</li> </ul>
<b>STAR Program Teachers</b>	<ul style="list-style-type: none"> <li>● Collaborate with teachers to monitor STAR implementation</li> <li>● Represent the concerns and interests of teachers on the state leadership team</li> </ul>

